

• **WARDEN'S REPORT FORM.**

A.R.P./M.I.

Form of Report to Report Centres.

(Commence with the words)

" AIR RAID DAMAGE "

Designation of REPORTING AGENT
(e.g., Warden's Sector Number)

POSITION of occurrence

TYPE of bombs :—H.E.

Incendiary

Poison Gas

Approx. No. of CASUALTIES :—
(If any trapped under wreckage, say so)

If FIRE say so :—

Damage to MAINS :—Water

Coal Gas

Overhead electric cables

Sewers

Names of ROADS BLOCKED

Position of any UNEXPLODED BOMBS

Time of occurrence (approx.)

Services already ON THE SPOT or COMING :—

Remarks :—

(Finish with the words)

" MESSAGE ENDS "

ORIGINAL
DUPLICATE

} These words are for use with a report sent by messenger
Delete whichever does not apply.

"Position of Occurrence?" This will usually consist of two street names. These names should be placed one above the other. Such words as "Junction" should not be written.

"Type and number of Bombs?" The number should be placed to the left of the type, and a ring drawn round both type and number.

"Casualties?" A number or the answer "Nil" to be obtained.

"Any Trapped?" A number or the answer "Nil" to be obtained.

"Fire?" If the answer is "Yes", the word "Fire" should be inserted.

"Mains damaged?" Ring those damaged.

"Roads blocked?" The position of blockage should be obtained, together with the reason for same. Where the road blocked is exactly the same as the position of occurrence, the words "At inc." should be used.

"U.X.Bs?" A definite location to be obtained. In this case the number of a house in a street is permissible, although this type of location must not be taken for position of occurrence. The standard abbreviations should be used to denote the type of unexploded missile. This column should be used for all unexploded missiles, whether they are bombs, shells, mines etc.

"Time of Occurrence?" This is the time the incident occurred, not the time of reporting. Use the 24-hour clock.

"Any other remarks?" All remarks must be taken down, but be brief. The correct time to query a message is when taking it. If it is not understood by the telephonist taking it, it is reasonable to assume that it may not be understood by anyone else in Control, and would have to be passed back for query.

"Serial No?" The serial number should be obtained and